

Bradford Township Board of Supervisors
Organizational Meeting
January 3, 2023

**GIVE ROADMASTERS
& EMPLOYEES AUTHORITY**

Moved by Ron Krise and seconded by Denny Mulhollan to give the road masters and the employees the authority to make purchases for the maintenance of the building, equipment, and all other Township property and office supplies. They are to have the secretary source the cheapest cost. All voted yes.

Motion Carried

ROAD CREW EMPLOYEE

Moved by Denny Mulhollan and seconded by Ron Krise to table the wages for road employee Tim Walker upon further review. All voted yes.

Motion Carried

MILEAGE

Moved by Denny Mulhollan and seconded by Ron Krise to set mileage for the use of personal vehicles at the IRS approved rate which is currently 65.5 cents per mile for 2023. All voted yes.

Motion Carried

ORDINANCES

Moved by Denny Mulhollan and seconded by Ron Krise to keep all ordinances and resolutions in effect as written. All voted yes.

Motion Carried

TAXES

Moved by Denny Mulhollan and seconded by Ron Krise to reaffirm taxes and special assessments as follows: Real Estate 8.5 mills for general purposes, Wage Tax ½%, Real Estate Transfer Tax ½%, and Local Services Tax \$47.00, Fire Hydrant Special Assessment 1 mill, Street Light Special Assessment \$35.00 per benefitted parcel. All voted yes.

Motion Carried

APPOINT LEGAL COUNSEL

Moved by Ron Krise and seconded by Denny Mulhollan to appoint Law Office of Heather L. Bozovich in Clearfield as legal counsel for Bradford Township at a rate of \$165.00 per hour. All voted yes.

Motion Carried

APPOINT ENGINEERING FIRM

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Stiffler McGraw and Associates, Inc. of Hollidaysburg as the engineering firm for Bradford Township. All voted yes.

Motion Carried

DEPOSITORY

Moved by Denny Mulhollan and seconded by Ron Krise to name First Commonwealth Bank and PLGIT as the depositories for Township funds. All voted yes.

Motion Carried

VACANCY BOARD CHAIRMAN

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Richard Heberling as the Vacancy Board Chairman. All voted yes.

Motion Carried

**EMERGENCY MANAGEMENT
COORDINATOR**

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Justin Millinder as the Emergency Management Coordinator for Bradford Township. All voted yes.

Motion Carried

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**SEWAGE ENFORCEMENT
OFFICER**

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Clearfield County Sewage Agency as primary and alternate Sewage Enforcement Officer with James Wischuck and Wilson Fisher as Sewage Enforcement Officers for Bradford Township. All voted yes.

Motion Carried

**EMPLOYEE TO CHECK
SMALL FLOW TREATMENT
FACILITIES**

Moved by Denny Mulhollan and seconded by Ron Krise to have Tim Walker continue performing the monthly maintenance on the Small Flow Treatment Facilities in Bradford Township at a rate of \$5.00 per system plus mileage. All voted yes.

Motion Carried

SFTF MONTHLY FEE

Moved by Denny Mulhollan and seconded by Ron Krise to keep the monthly fee for the maintenance of the Small Flow Treatment Facilities at \$20.00 per month. Any new systems that would require dechlorination would be charged an additional \$5.00. All voted yes.

Motion Carried

INSURANCE

Moved by Ron Krise and seconded by Denny Mulhollan to retain the present insurance carriers. All voted yes.

Motion Carried

**HIGHWAY SAFETY
COMMISSION**

Moved by Ron Krise and seconded by Karen Fulmer to name Denny Mulhollan the Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

Moved by Denny Mulhollan and seconded by Karen Fulmer to name Ron Krise the Vice Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

ORDERING SIGNS

Moved by Denny Mulhollan and seconded by Ron Krise to approve giving the two roadmasters authority to order signs as needed. All voted yes.

Motion Carried

OFFICE HOURS

Moved by Ron Krise and seconded by Denny Mulhollan to set the office hours for Monday through Thursday from 6:00 A.M. to 4:00 P.M. with a paid lunch. All voted yes.

Motion Carried

MEETING DATES

Moved by Denny Mulhollan and seconded by Ron Krise to set the regular meeting dates for 2023 for the first Tuesday and third Tuesday of every month except when there is a holiday on Tuesday. The first Tuesday meetings will be held at 4:01 PM. The third Tuesday meetings will be held at 4:01 PM on an as needed only basis. All voted yes.

Motion Carried

ROBERT'S RULES OF ORDER

Moved by Denny Mulhollan and seconded by Ron Krise to approve using Robert's Rules of Order to conduct meetings. All voted yes.

Motion Carried

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RESOLUTION 2023-01 Moved by Denny Mulhollan and seconded by Ron Krise to adopt Resolution 2023-01 to approve paying invoices which come due between meetings during 2023. All voted yes.

Motion Carried

TAX COLLECTOR’S WAGE The Tax Collector’s commission remains at 5% for Real Estate, Street Light Special Assessment, and Fire Hydrant Special Assessment. Any changes to this rate need to be adopted prior to the primary election nominating petition opening (around mid-February) of 2025. This allows anyone running for the position to know what their compensation will be. This rate cannot be changed during the Tax Collectors term in office.

Moved by Ron Krise and seconded by Denny Mulhollan to maintain the current commissions for Bradford Township Tax Collector. All voted yes

Motion Carried

TAX COLLECTION
COMMITTEE
REPRESENTATIVE Moved by Denny Mulhollan and seconded by Ron Krise to appoint Karen Fulmer as Bradford Township’s representative on the Clearfield County Tax Collection Committee and appoint Denny Mulhollan as Bradford Township’s first alternate representative on the Committee and Clearfield Area Scholl District as second alternate representative. All voted yes.

Motion Carried

ANNUAL CONVENTION Moved by Denny Mulhollan and seconded by Ron Krise to certify anyone from Bradford Township interested in going to the State Association of Township Supervisors Annual Convention. All voted yes.

Motion Carried

VOTING DELEGATE
ANNUAL STATE
CONVENTION Moved by Ron Krise and seconded by Denny Mulhollan that no voting delegate would be appointed to the State Association of Township Supervisors Annual Convention at this time. All voted yes.

Motion Carried

ADJOURNMENT Moved by Ron Krise and seconded by Denny Mulhollan to adjourn the meeting. All voted yes.

Motion Carried

Meeting adjourned at 4:12 P.M.

Respectfully submitted,

Karen S. Fulmer
Bradford Township Secretary